



Lobby Greeter Application

Date: _____

Name: _____

Address: _____

Phone: _____

Alternate Phone: _____

Email: _____

Check to receive our e-newsletter

Birthday Month and Day: _____

Are you 18 years or older?

Yes

No (Must have Volunteer Release Form for Minors completed)

Do you have reliable transportation?

Yes

No



The Position

The Lobby Receptionist is a vital volunteer position at VAC. They will work with clients and other guests, screen for client eligibility, and provide limited services to clients. The Lobby Receptionist will also work closely with VAC staff and volunteers.

Please tell us why you are interested in volunteering at VAC:



List special skills or experiences that qualify you for the position you have selected:

Please indicate days available:
VAC is open Mon-Friday from 8:30 am- 4:30 pm

Times available:

Days	8:30am- 12:30pm	12:30pm- 4:30pm
Monday	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>

List Previous Volunteer or Work Experience:

1. Organization/Agency/Business: _____

Position: _____ Dates: _____

Duties: _____

Supervisor: _____ Phone: _____

2. Organization/Agency/Business: _____

Position: _____ Dates: _____

Duties: _____

Supervisor: _____ Phone: _____



Voluntary Action Center values diversity and shall not discriminate with respect to race, religion, color, gender, marital status, ancestry, economic level, sexual orientation, people with disabilities or age. Voluntary Action Center encourages adherence to this policy in regard to all the programs the agency provides or participates in with other agencies. This policy applies to the recruitment of Voluntary Action Center volunteers as well as selection and advancement of its hired staff.

Applicant Signature: _____ Date: _____